



Finance & Administration Committee
MINUTES

Held Tuesday, July 11, 2006
City Council Chambers
3:30 p.m.

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PRESENT: Councillor R. McMillan, Chair
Councillor A. Poirier, Vice-Chair
Councillor T. Szajewski, Member
Councillor L. Compton
Councillor C. Wasacase
Mayor D. Canfield
B. Preisentanz, CAO
J. McMillin, City Clerk
K. Brown, Finance & Administration Manager

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW
NUMBER 14-2003

Take Notice that as required under notice By-law #14-2003, Council intends to adopt the following by-laws at its July 17 meeting:

- The sale of land on Colonization Road to Alistair Nilson;
(HOLD)

- To amend the 2006 budget to authorize the following appropriations from reserves for the purpose of funding the City Hall Fire & Related Renovations Project: - \$20,000 from the Insurance Deductible Reserve and \$101,430.68 from the City Hall Reserve.
(HOLD)

B. DECLARATION OF PECUNIARY INTEREST
There was none declared.

C. CONFIRMATION OF MINUTES

Moved by T. Szajewski, Seconded by L. Compton, and Carried:-
THAT the Minutes of the last meeting held June 20, 2006 be confirmed as written.

D. DEPUTATIONS
N/A

E. REPORTS:-

1. Kenora Health Care Centre – Loan Advance

RECOMMENDATION:

Whereas Council of the City of Kenora previously ratified Bylaw No. 14-2006, a By-law to authorize a loan up to \$1,800,000 to establish a

community medical clinic through the Kenora Health Care Centre; and

Whereas the Kenora Health Care Centre now requires funds from the approved City loan fund for capital purposes;

Now Therefore Be It Resolved that Council hereby authorize a loan advance to the Kenora Health Care Centre in accordance with the terms and conditions of Bylaw Number 14-2006 in the amount of \$45,000.00.

Recommendation approved.

JMcMillin

2. Draft Noise By-law

RECOMMENDATION:

THAT Council give three readings to a by-law to Regulate Noise; and further

HOLD

THAT By-law Number 40-2001 be and is hereby repealed.

Recommendation approved (resolution and by-law).

****NOTE: During Committee discussions the Clerk was asked to confirm a couple of items in the by-law with our Solicitor and the Police, including the Set Fines, so this item will be held over to the August meeting for final approval.***

JMcMillin

3. Sale of Land to Nilson – Colonization Road

RECOMMENDATION:

THAT Council of the City of Kenora hereby declares property along Colonization Road described as Location K8, Parcel 10896 DKF, saving and excepting Parts 1, 2 and 3 of Reference Plan 23R-9583 as surplus to the needs of the municipality; and

HOLD

THAT Council hereby accepts the offer from Alistair Nilson dated June 27, 2006 in the amount of \$35,000.00 for the subject property in accordance with the terms and conditions set out in the Agreement of Purchase and Sale; and further

THAT as required by Notice By-law #14-2003 notice is hereby given that the City intends to the sell the property to Alistair Nilson by way of approving a by-law for this purpose at its July 17, 2006 meeting.

****NOTE: This item is tentatively on hold pending information from the Law Office with respect to confirmation of a possible survey of the property in question following a recent Land Titles search, and will be held over to the August meeting.***

JMcMillin

4. City Hall Fire & Related Renovations

RECOMMENDATION:

THAT Council authorize additional works related to the City Hall Restoration in the amount of \$121,430.68 plus GST related to additional renovations performed as a result of the City Hall break in and related damages; and

THAT Council authorize the following appropriations from reserves for the purposes of funding these works:

- \$20,000 from the Insurance Deductible Reserve; and
- \$101,430.68 from the City Hall Reserve; and

THAT City Staff be authorized to proceed with the required repairs to the main stairway due to structural issues as well as address the accessibility related issues in the main customer service area and that these repairs be also funded through the City Hall Reserve; and

THAT in accordance with Notice By-Law Number 14-2003, public notice is hereby given that Council intends to amend the 2006 Budget for this purpose at its July 17 meeting; and further

THAT Council give three readings to a by-law to amend the capital budget to authorize an appropriation from the reserves as outlined.

Discussion:

Committee discussed that this item could be delayed, or could proceed on the basis of phase 1 only. However it was mentioned a delay could affect the pricing and secondary approval would be required from Council. Another suggestion was to approve the entire request and only carry out the immediate requirements and then complete the project phase by phase as approvals would be in place.

Karen Brown explained that the work to be completed will be done for the long term as this building will remain City Hall for quite some time.

Councillor Compton commented we should be more frugal and not be doing cosmetic work at this time, and only approve phase 1.

Councillor Wasacase feels we should proceed with all the renovations as request as this is an unexpected expense due to the fire.

Mayor Canfield commented we should be more fiscally responsible and to coordinate the works with the insurance.

Committee agreed to forward this item to Council for July 17 and that Karen Brown and the Clerk work out the details to provide options by resolution, following which the necessary by-law will be adopted at a later date and the required notice will then be given.

KBrown

Recommendation approved (introduction of options by resolution).

JMcMillin

5. Federal Public Transit Funds Municipal Funding Agreement

RECOMMENDATION:

THAT Council of the City of Kenora give three readings to a bylaw for a municipal funding agreement with the Association of Municipalities of Ontario for the transfer of federal public transit funds to the City of Kenora.

Recommendation approved (resolution and by-law).

JMcMillin

6. Trade-mark of Hockey Crest

Councillor McMillan addressed this item as it refers to the original crest design from Kenora winning the 1907 Stanley Cup. Councillor McMillan advised a roll out of events will take place next week with a major hockey game scheduled next year. It was explained the original 1907 crest would be trade-marked to protect it as a piece of history. The cost to the City would be \$750, which would prevent the crest from being used by other groups or in other ways. It was questioned what \$750 represents – the total amount or a retainer, etc? It was confirmed this would be the total amount the City would have to pay for the trade-mark protection and Committee agreed for Administration to proceed on this basis.

BPreisenz

7. 2006 Census Reminder to Citizens of Kenora

Mayor Canfield read a Notice with respect to what Stats Canada is going to be doing over the next little while in order to encourage citizens to complete and return their census forms as there are quite a number that have not been returned.

8. Audit Committee Meeting Date

Karen Brown advised of the available dates and Committee agreed to meet on **Monday, July 24 at 12:00 Noon.**

Council

ITEMS ON HOLD:

- **The Kenora Children’s Coalition** **HOLD – More info.**

OTHER BUSINESS

- **Bear Wise Program**

RECOMMENDATION:

THAT Council give three readings to a by-law to authorize the execution of the 2006 Bear Wise Municipal Response Agreement with the Ministry of Natural Resources.

JMcMillin

Recommendation approved (resolution and by-law).

- **Kenora Thistles Centennial Celebration**

The Committee is seeking a loan in the amount of \$15,000 that will be paid back to the City. It was questioned how long they will want the loan for? Councillor McMillan is to confirm with the Committee but mentioned it would likely be required to the end of the celebration in January, 2007. It was confirmed the group will be making various funding applications to assist them with the organizing of the event.

RECOMMENDATION:

THAT Council authorize an interest free, repayable loan up to a maximum of \$15,000 to the Kenora Thistles Centennial Celebration Committee for the purpose of purchasing promotional material for the upcoming events related to the Thistle’s Centennial Celebration; and

THAT this loan be repaid on or before January 21st, 2007.

Recommendation approved.

JMcMillin

- **Request for Temporary Road Closure**

It was noted that various Unions from the Mill are requesting a temporary road closure on July 19 and have made application to the Clerk's Office. They are planning a barbeque between 11:00 a.m. and 1:00 p.m. and the road closure is required along Ninth Street North between Rupert Road and Mellick Avenue (traffic may still access Ninth Street by going around the side streets). This will be an information session to send a message concerning the proposed dismantling of the mill equipment, and it apparently will be done in a civil manner; they will not be blocking access to the Mill. Committee suggested the group be asked for a map of the area to be closed, and also requested they not use the term 'blockade' in their advertising as it has a negative connotation.

Councillor McMillan will speak with the representatives of the Union and will confirm details with the Clerk's Office so the necessary approvals can be completed for next Wednesday.

JMcMillin

NEXT MEETING

- Tuesday, August 15, 2006 at 3:30 p.m.

Motion required adjourning to Closed Meeting:

Moved by C. Wasacase, Seconded by A. Poirier, and Carried:-

THAT this meeting be now declared closed at 4:20 p.m.; and further
THAT Council adjourns to a Closed Meeting to discuss the following:

- **Potential Litigation Matter**

No report as result of Closed Session

The meeting adjourned at 4:30 p.m.